External Posting
Communications Intern – Visual/Graphics
Job Opportunity in Bonn, Germany
Join ICLEI – Local Governments for Sustainability!

Application Deadline: Until filled

ICLEI – Local Governments for Sustainability is a global network of more than 1,750 local and regional governments committed to sustainable urban development. Active in 100+ countries, we influence sustainability policy and drive local action for low emission, nature-based, equitable, resilient and circular development. Our Members and team of experts work together through peer exchange, partnerships and capacity building to create systemic change for urban sustainability.

The Communications Intern – Visual/Graphics will support the Communications team at the ICLEI World Secretariat in delivering on the strategic and project objectives of ICLEI.

Communications Internship
Visual Specialty

The Communications Intern – Visual/Graphics will focus on creating graphic and visual content and supporting the Content and Visual officers on the Comms Team.

The internship will offer a wide range of activities for those interested in the world of urban development and communications. Interns will have firsthand experience of working strategically with technical experts to expand their impact and effectiveness. The objective of the internship is to give you a first-hand impression of the day-to-day working environment of a global NGO and you will get to work with our people and partners. As part of our team, working directly with sustainability professionals and senior management, you will be exposed to global conferences, participate in meetings, and contribute to projects and the organizational goals of ICLEI. Interns should expect to amass a robust portfolio by the end of the internship.

Tasks may include:
- Supporting multi-channel campaigns with visuals
- Creating tweetcards, simple infographics, report designs
- Supporting on business asset design projects, such as business cards, presentations and memos
- Supporting on brand management of ICLEI organizational brand
- Supporting on web design and website updates
- Photography and stock photo management support
- General assistance, such as event assistance and team coordination

Main requirements:
- Excellent command of English
- Enrolled student in a Master course in a relevant subject
- Computer skills: Confident user of Adobe Illustrator, InDesign and Photoshop, and all Microsoft Office applications; CMS such as WordPress
- Photography skills
• Videography and video editing skills

**Terms and conditions:**

The position is available for voluntary internships of three months and for mandatory internships up to six months from 1 February, 2020 or later at the ICLEI World Secretariat in Bonn, Germany. No internship may last shorter than three months.

Remuneration: 880 Euros per month (full time) before taxes and social insurance fees. Workings hours: 40 per week (full time), 30 days of paid leave per year (full time). Working language: English.

Non-EU citizens are welcome to apply. Due to legal requirements, applicants must possess or be eligible to obtain the appropriate work permit for Germany prior to the start of the position.

**Application:**

By email to careers.bonn@iclei.org. Please include “Communications Intern - Content” in the subject line and send us:

• A letter of motivation
• Your recent CV (3 pages at most)
• Indication of possible start date