Job Opportunity in Bonn, Germany

Join ICLEI – Local Governments for Sustainability

ICLEI – Local Governments for Sustainability is a global network of more than 1,750 local and regional governments committed to sustainable urban development. Active in 100+ countries, we influence sustainability policy and drive local action for low emission, nature-based, equitable, resilient and circular development. Our Members and team of experts work together through peer exchange, partnerships and capacity building to create systemic change for urban sustainability.

We are offering the following position:

**Head of the Resilient Development Program**

The position is attractive for professionals with a strong resilience and urban background, including several years of experience who wish to take up responsibility for a team and a theme, also ensuring management and implementation of projects.

**Tasks:**

- Strategic and operational management of the Resilient Development team at the ICLEI World Secretariat, as head of the team.
- Act as Global Coordinator for ICLEI on the Resilient Development pathway, including ICLEI inter-office cooperation and coordination.
- Further develop this thematic area, through expanding and ensuring a coherent set of guidance and tools is offered to local and regional governments, in cooperation and consultation with other ICLEI pathways, themes and offices - with the aim to integrate resilience into urban sustainable development policies, processes and actions.
- Act as main contact point for partners in the resilience sphere.
- Responsible for implementation of new projects, including budgetary control, donor contact, and excellent delivery of planned outcomes.
- Lead in designing new project concepts and lead fundraising efforts for the Resilient Development pathway for the World Secretariat, also in cooperation with other ICLEI offices and the Director of Business Development.
- Advocate for and position urban resilient development in the international discussion on sustainable urban development, especially in the climate change and biodiversity debates, working closely with the respective Global Coordinators and Head of Advocacy.
- Guide and take part in the preparation of Resilience Congresses – at regional and/or global level.

**Requirements:**

**Main requirements:**

- Masters’ degree or equivalent qualification in Urban Planning & Management, Disaster Risk Management, Climate Change Adaptation and/or Local Development, or similar.
- Minimum of eight years of working experience related to the above themes.
- Experience and knowledge of current policies, urban planning and management, state-of-the-art in the areas of urban areas and local/regional government and resilience, disaster risk reduction, urban risks and vulnerabilities. An asset to also have experience in environmental sustainability, resilient building construction, resilient urban food systems, GIS and spatial data, climate change impacts and adaptation, is an asset;
- Experience in project acquisition and development, preparation of funding proposals, project coordination (including project budget responsibility).
Business travels

Advantageous:
- German and/or other language skills.
- Experience in working in an international and multicultural environment.
- Experience working in or with multi-stakeholder and membership organisations and cooperation with donors and NGOs.

Behavioral competences:
- Efficient, flexible, innovative, agile cooperative, building bridges, life-long learning.
- Strong leadership and entrepreneurial competences.
- Pro-active with an organized working style and strong organizing.

The successful candidate:
- is dedicated to driving innovative, low-carbon, resilient, resource-efficient, future-oriented urban infrastructure solutions
- has excellent project and team coordination skills
- is proficient in oral and written English; further languages are an asset
- shows creativity and excellence in communicating ICLEI’s message to public policy makers planners, business partners, investors and the broader public
- is proficient in office and presentation software and experience in, or open to learn using, web content management

Terms and conditions:
- The position will be available as of 1 September 2020.
- The Head of the Resilient Development Program reports to the Director of the carbonn Climate Center.
- Two year contract (with a possibility to extend), with a three month probation period.
- The employment contract will be subject to German law.
- Salary: 51187 Euro annually (full time) before tax and social insurance fees, with the final salary to be determined based on the chosen applicant’s skills, experience and position.
- Working hours: 40 per week (full time).
- Paid leave: 30 days per year (full time).
- Working language: English.
- Due to legal requirements, applicants must be eligible to obtain the appropriate work permit for Germany prior to the start of the position.

Application:
Apply via emailing careers.bonn at iclei.org. Please include “Head of Resilient Development” in the subject line and send us:
- Letter of motivation, recent CV, employment certificates, work samples, all this merged into one single pdf. of up to 5 MB size
- Indication of citizenship; if non-EU, whether applicant is holder of a work permit for Germany
- Indication of possible start date.
- For data protection information read our disclaimer and privacy policy on our website

Equal Opportunity and Employment Policy
ICLEI World Secretariat’s hiring policy is geared to ensure that the organization hires employees without regard to their race, color, religion, national origin, citizenship, age, gender, marital status, socio-economic background or sexual orientation. ICLEI’s policy is that applicants for employment and career progression are considered solely on the basis of their relevant qualifications and competencies.
Please note that applications received after the deadline cannot be considered. In order to support the evaluation via interview, shortlisted candidates might be required to undergo a written test relevant to the job content prior to the interview. Kindly note, that applications are reviewed continuously upon arrival, therefore submitting your application as soon as possible is advisable. The ICLEI World Secretariat shall only contact those applicants shortlisted for this position.

Application Deadline: 21 August 2020

ICLEI e.V. World Secretariat
Careers
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